

BYLAW 21-09
“Addressing Bylaw”

**A BYLAW FOR THE VILLAGE OF BRETON TO PROVIDE FOR THE ORDERLY
NUMBERING OF PARCELS OF LAND AND BUILDINGS**

WHEREAS, under the authority of the current *Municipal Government Act* M-26, 2020 and amendments thereto, grants a municipality the authority to assign a means of identification to buildings or parcels of land and to require an owner or occupant of a building or a parcel of land to display the identification in a certain manner.

AND in accordance with the Act, Council desires to maintain a civic address system to identify properties and to assist emergency response vehicles in locating the appropriate address.

THEREFORE, the Council of the Village of Breton in the Province of Alberta duly assembled hereby enacts as follows:

PART 1 **BYLAW TITLE**

1. That the Bylaw shall be known as the “Addressing Bylaw”.

PART II **DEFINITIONS**

- (a) *Builder* – means the person who applied for and obtained a building permit for construction of a new building.
- (b) *Bylaw Enforcement Officer* – means a member of the Royal Canadian Mounted Police, a designated Peace Officer, or the Village’s designated Bylaw Officer.
- (c) *Civic Address* – means the combination of an assigned civic number, the road name and the general service area.
- (d) *Civic Number* – means the number assigned to a property in accordance with this Bylaw.
- (e) *Construction Site* – means development of a new primary building and includes exterior renovations to an existing building if the exterior renovations exceed 30 days.
- (f) *Driveway* – means a roadway access which is provided for a property.
- (g) *Ground Floor* – means the floor of a building at or nearest ground level.
- (h) *Lane* - means a public thoroughfare for vehicles and provides a secondary means of access to a parcel or parcels or as designed as an alley in the Highway Traffic Act.
- (i) *Owner* – means a person or company who has title to the land or building and includes a person or company whose name appears on the assessment roll.
- (j) *Property* – means a parcel of land, on which a structure has been erected, and may include a building on the parcel or a unit within a building if two separate address numbers have been assigned.
- (k) *Structure* – means any building or improvements capable of being occupied by one or more persons.

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PART III APPLICATION

1. Every legally registered parcel of land within the Village of Breton that is bordered by identifiable roads, shall be designated an Address Number by the Village of Breton as soon as possible.
2. The owner of a property shall cause the Address Number assigned to the property to be displayed, at all times, at a location plainly visible from the roadway to which the property is addressed.
4. The owner of a property located in an industrial district as designated under the Village of Breton’s Land Use Bylaw, shall cause the Address Number assigned to the property to be displayed, at all times, at the front property line adjacent to the main entrance to the property.
5. The Address Number in rural areas shall be affixed in a conspicuous place, either:
 - (a) on a sign adjacent to the driveway at the property line; or
 - (b) on the mail or paper delivery box.
6. All Address Numbers required to be displayed pursuant to this Bylaw shall be displayed, at all times, in a conspicuous manner so as to be plainly visible from the adjacent roadway or lane, as the case may be.
7. The owner of a property shall maintain the Address Number in good condition and shall not cause, allow, or permit the visibility, as required pursuant this Bylaw, to be obscured.
8. The Address Number required to be displayed pursuant to this Bylaw shall be on a contrasting background. The minimum size of the characters shall be as followed:

Distance of Building Setback from Adjacent Curb Line	Minimum Character Size
0 – 15 m (0 – 49.2 ft)	10 cm (4 inches)
15 – 20 m (49.2 – 65.6 ft)	15 cm (6 inches)
Greater than 20 m (65.6 ft)	20 cm (8 inches)

- (a) Address Number signs shall have a surface area of no more than 0.3 square metres (3.30 square feet)
- (b) For multi-dwellings, one Address Number sign not exceeding 1 square metre (10.76 square feet) in area shall be allowed on each property.

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9. No person shall display or permit the displaying of any Address Number on a property other than the number assigned by the Village.
10. No person shall remove, deface, obliterate or destroy the Address Number placed upon or affixed to any property in accordance with this Bylaw, except during the demolition or exterior renovation of a building.
11. The owner of a parcel of land which is a construction site, and for which a structure is being erected, shall ensure that a temporary Address Number is displayed at all times in a conspicuous manner so as to be plainly visible from the adjacent roadway or lane, as the case may be. This number must be displayed at least two months prior to completion of construction.

PART IV PENALTIES

1. Any Person who contravenes any provision of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding Five Hundred Dollars (\$500.00).
2. A person charged with an offense under this Bylaw may, in lieu of prosecution, pay the voluntary fine identified in Schedule “A” within thirty (30) days of the date of issue of the offense ticket.
3. Where a contravention of this Bylaw is of a continuing nature, the offender is liable on summary conviction of a minimum fine of Fifty Dollars (\$50.00) per day, exclusive of costs, for each day that the contravention continues.
4. Wherever in this Bylaw it is directed that an owner shall do any matter or thing, then in default of it being done, the same may be done by the Village at the expense of the owner and the Village may recover the expenses, with costs, as a charge against the property as taxes due and owing in respect of that property.
 - (a) Prior to the Village undertaking work when an owner is in default of it being done, written notice must be served in accordance with Section 545 of the Municipal Government Act.

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PART V REPEAL

Bylaw No. 14-04 is hereby repealed.

PART VI EFFECTIVE DATE

1. That this bylaw shall take effect upon Third and Final reading.

READ a first time this 13th day of October, 2021.

READ a second time this 10th day of November, 2021.

READ a third and final time this 10th day of November, 2021.

Glory Tornack, Mayor

Terri Wiebe, CAO

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Schedule A

Offense	Fine
Address Number location not plainly visible from the roadway	\$75.00
Address Number in rural areas not affixed in a conspicuous place	\$50.00
Address Number not plainly visible from the adjacent roadway or lane	\$50.00
Address Number not maintained in good condition or visibility obscured.	\$25.00
Address Number not on a contrasting background or not in compliance with minimum character size	\$25.00
Displaying of an Address Number on a property other than the number currently assigned by the Village of Breton	\$75.00
Removing, defacing, obliterating or destroying the Address Number	\$75.00
Address not displayed at construction site.	\$50.00