

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF BRETON
IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY FEBRUARY 13, 2019
IN THE COUNCIL CHAMBERS OF THE CAROLYN STRAND CIVIC CENTRE**

PRESENT

Deputy Mayor Janet Young
Councillor Lynn Pritchard
Councillor Kimberly Plaquin
Councillor Ivan Bohning

ALSO PRESENT

Terry Molenkamp, CAO

1) CALL TO ORDER

Deputy Mayor Young called the meeting to order at 7:00 p.m.

2) ADOPTION OF THE AGENDA

14-19	MOVED by Councillor Pritchard that the Council of the Village of Breton accept the agenda with additions
	9o) Property Tax Installment Payment Plan
	9p) Deer Crossing Phase 3

CARRIED UNANIMOUSLY

3) DELEGATIONS

A&E Architects and Engineers Group Inc. – Community Centre Floor Plan

4) QUESTION PERIOD

None

5) MINUTES

a) Regular Meeting Minutes of January 9, 2019

15-19	MOVED by Councillor Bohning that the Council of the Village of Breton approve the January 9, 2019 Regular Meeting of Council Minutes as presented.
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CARRIED UNANIMOUSLY

6) Business Arising

None

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7) Committee and Meeting Reports

Members of Council provided verbal reports of meetings that they attended.

16-19	MOVED by Councillor Plaquin that the Council of the Village of Breton accept the verbal committee and meeting reports.	CARRIED UNANIMOUSLY
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8) Old Business

None

9) New Business

a) Resignation of Mayor Power

On January 25, 2019 Mayor Power submitted her resignation from the Council of the Village of Breton effective immediately.

17-19	MOVED by Deputy Mayor Young that the Council of the Village of Breton accept the written resignation of Mayor Power as submitted from the Council of the Village of Breton effective immediately and that a letter of appreciation be sent to Mayor Power acknowledging her service on council.	CARRIED UNANIMOUSLY
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b) Appointed Chief Elected Official Vacancy

Section 164 of the Municipal Government Act states;

If, under section 150, the chief elected official is appointed by council from among the councillors and the office becomes vacant, council must at the next council meeting appoint one or more councillors as chief elected official so that

- a. Only one councillor holds that office at any one time, and
- b. The office is filled all the time.

Council must appoint a chief elected official for the council of the Village of Breton due to the resignation of Mayor Power.

Deputy Mayor Young called for nominations for Mayor. Councilor Plaquin nominated Councillor Bohning. Councillor Bohning accepted the nomination.

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Deputy Mayor Young gave second call for nominations for Mayor. No nominations were received.

Deputy Mayor Young gave third and final call for nominations for Mayor. No nominations were received.

Deputy Mayor Young closed nominations.

Councillor Bohning is acclaimed Mayor.

c) Signing Authority

Council must appoint an alternate signing authority for the Council of the Village of Breton due to the resignation of Mayor Power.

18-19	MOVED by Deputy Mayor Young that the Council of the Village of Breton appoint Councillor Bohning as the council alternate signing authority for the Village of Breton.	CARRIED UNANIMOUSLY
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d) 2018-2019 Committee Appointments

Council must appoint a main representative to the following committees to replace Mayor Power.

Family & Community Support Services Committee
Breton Municipal Library Board

Council must appoint an alternate to the following committees to replace Mayor Power.

Yellowhead Regional Library Committee
39/20 Alliance

19-19	MOVED by Deputy Mayor Young that the Council of the Village of Breton accept the following committee appointments: Family & Community Support Services Committee – Councillor Plaquin Breton Municipal Library Board – Deputy Mayor Young and the following alternate appointments: Yellowhead Regional Library Committee – Councillor Plaquin 39/20 Alliance	CARRIED
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e) Vacancy in Position of Councillor

Section 162 of the Municipal Government Act requires that a council hold a by-election to fill a vacancy on council as the vacancy has not occurred 6 months before a general election.

Section 165 of the Municipal Government Act states that unless a council sets an earlier date, election day for a by-election under section 162 or 163 is 90 days after the vacancy occurs.

20-19	MOVED by Deputy Mayor Young that the Council of the Village of Breton hold a byelection on Monday, April 15, 2019 to fill the vacancy on council due to the resignation of Mayor Power.	CARRIED UNANIMOUSLY
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f) Resignation from Members of the Community Centre Building Advisory Committee

The following members of the Community Centre Building Advisory Committee submitted their resignation effective immediately:

Neil Durrant
Jeff Gresham
Karrie Jones

21-19	MOVED by Councillor Pritchard that the Council of the Village of accept the resignation of Neil Durrant, Jeff Gresham and Karrie Jones from the Community Centre Building Advisory Committee effective immediately.	CARRIED UNANIMOUSLY
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g) Letter from the Breton and District Agricultural Society

The Breton and District Agricultural Society expressed concern regarding the proposed floor plan of the new community centre.

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For the information of council the floor plan has be modified since then based on recommendations from the Community Centre Building Advisory Committee.

22-19	MOVED by Mayor Bohning that the Council of the Village of Breton send a letter to the Breton and District Agricultural Society advising that they are welcome to attend the townhall meeting where the public can hear and see the plan for the new community centre.	CARRIED UNANIMOUSLY
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h) Community Centre Revised Floor Plan

Hesham Elfar and Keith Nunas of A&E Architects and Engineers Group Inc. provided revised floors for the new community centre based on the recommendations provided by the community centre building advisory committee.

23-19	MOVED by Mayor Bohning that the Council of the Village of Breton accepts the floor plan as presented and that a tentative date of March 6, 2019 be set to hold a townhall meeting to present the design to the public.	CARRIED UNANIMOUSLY
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i) Change to Guide for Changes to the Federal Exemption for Elected Officials

For the information of council federal legislation passed in 2017 eliminates the tax exemption for elected officials effective January 1, 2019.

24-19	MOVED by Deputy Mayor Young that the Council of the Village of Breton accept the change to guide for changes to the federal exemption for elected officials as information.	CARRIED UNANIMOUSLY
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j) Business Continuity Plan

Municipalities are required to prepare a business continuity plan as part of the municipal emergency plan.

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Alberta Emergency Management Agency have developed a template to use and a draft policy has been prepared for council.

25-19	MOVED by Deputy Mayor Young that the Council of the Village of Breton accept the business continuity plan policy as presented.	CARRIED UNANIMOUSLY
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k) Asset Management Cohort Application

For the information of council the Village of Breton's application for participation in the asset management cohort was not accepted at this time.

26-19	MOVED by Councillor Pritchard that the Council of the Village of Breton accept the asset management cohort application notification as information.	CARRIED UNANIMOUSLY
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l) Spring 2019 Municipal Leaders Caucus – March 27 & 28 Edmonton

The 2019 Spring Municipal Leader's Caucus is taking place on March 27 and 28 this year at the Edmonton Convention Centre.

Attached is a copy of the proposed agenda and registration information.

27-19	MOVED by Deputy Mayor Young that the Council of the Village of Breton accept the Spring 2019 Municipal Leaders Caucus being held in Edmonton on March 27 and 28 material as information.	CARRIED
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m) Ag for Life

Agriculture for life plays a vital role in educating Albertans about rural and farm safety. They are asking for councils support in the form of \$1,500.00 donation which will help them reach more Albertans with critical rural safety programming. With that donation the village will receive a bumper sticker on the outside of the mobile unit under the safety champions wall.

28-19	MOVED by Mayor Bohning that the Council of the Village of Breton accept the agriculture for life material s as information.	CARRIED UNANIMOUSLY
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n) Alberta Municipal Affairs – 18th Annual Minister’s Award for Municipal Excellence

AMA is inviting councils to provide submissions for the 18th Annual Minister’s Award for Municipal Excellence. The deadline for submissions is March 29, 2019.

29-19	MOVED by Mayor Bohning that the Council of the Village of Breton accept the material from Municipal Affairs regarding the 18 th Annual Minister’s Award for Municipal Excellence as information.	CARRIED UNANIMOUSLY
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o) Property Tax Installment Payment Plan

The village approved the implementation of pre-authorized payments as a payment option for property tax and utilities.

A property tax installment payment plan bylaw has been drafted with two payment options, payment by cheque and payment by pre-authorized debit.

The bylaw has been included in the bylaws section of the agenda for consideration.

30-19	MOVED by Mayor Bohning that the Council of the Village of Breton accept the property tax installment payment plan material as information.	CARRIED UNANIMOUSLY
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p) Deer Crossing Phase 3

Deer Crossing Phase 3 subdivision receive approval and we are ready to proceed with endorsement. Select Engineering have provided a quote from Pals Geomatics Corp. based on their 2016 rates in the amount of \$16,600.00 plus GST.

31-19	MOVED by Councillor Pritchard that the Council of the Village of Breton proceed with endorsement of Deer Crossing Phase 3 and accept the quote in the amount of \$16,600.00 plus GST from Pals Geomatics Corp to perform the work.	CARRIED UNANIMOUSLY
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10) Bylaws

a) Bylaw No. 19-01 Property Tax Installment Payment Plan

32-19	MOVED by Deputy Mayor Young that the Council of the Village of Breton give first reading to Bylaw 19-01 a Bylaw to establish a Property Tax Installment Payment Plan.	CARRIED UNANIMOUSLY
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33-19	MOVED by Councillor Prichard that the Council of the Village of Breton give second reading to Bylaw 19-01 a Bylaw to establish a Property Tax Installment Payment Plan.	CARRIED UNANIMOUSLY
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34-19	MOVED by Councillor Plaquin that the Council of the Village of Breton present Bylaw 19-01 a Bylaw to establish a Property Tax Installment Payment Plan for third and final reading.	CARRIED UNANIMOUSLY
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35-19	MOVED by Mayor Bohning that the Council of the Village of Breton give third and final reading to Bylaw 19-01 a Bylaw to establish a Property Tax Installment Payment Plan.	CARRIED UNANIMOUSLY
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11) Financial

a) Cheque Listing for January 2019

b) Bank Reconciliation – December 2018

36-19	MOVED by Deputy Mayor Young that the Council of the Village of Breton accept the cheque listing for January 2019 and the bank reconciliation for December 2018 as presented.	CARRIED UNANIMOUSLY
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12) Information Listed

- a) Alberta Seniors and Housing - Minister's Seniors Service Awards nominations
- b) Thank You Card - Warburg and Winfield Atom Team for donation

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- c) Alberta Municipal Affairs - Municipal Sustainability Initiative spending plan approved
- d) 39/20 Alliance - January 23th Minutes
- e) Wild Rose School Division – concerns with vaping trend in schools (we sent them the Village of Breton’s Smoking Bylaw)
- f) Jim Eglinski, MP - Press Releases

37-19	MOVED by Councillor Plaquin that the Council of the Village of Breton accepts the information items listed as presented.	CARRIED UNANIMOUSLY
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13) ADJOURNMENT

38-19	MOVED by Mayor Bohning to adjourn the Council Meeting at 8:56 p.m.	CARRIED UNANIMOUSLY
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Mayor Bohning

Terry Molenkamp, CAO